



MAYOR & COUNCIL COMMUNICATION

February 24, 2003

Subject: Jacome Plaza (Main Library Plaza) - Downtown
Ward VI

Page: 1 of 2

Issue – The Tucson Parks and Recreation Department is requesting Mayor and Council approval of the attached resolution to 1) designate Jacome Plaza (Main Library Plaza), 101 N. Stone Avenue, as an urban park; and 2) transfer operation and maintenance responsibility of this area from the Tucson-Pima Public Library to the Tucson Parks and Recreation Department.

City Manager's Recommendation – Adopt the attached resolution which will 1) designate Jacome Plaza (Main Library Plaza), 101 N. Stone Avenue, as an urban park; and 2) transfer operation and maintenance responsibility of this area from the Tucson-Pima Public Library to the Tucson Parks and Recreation Department. The resolution should be approved under the emergency clause and would take effect immediately.

Background – The Mayor and Council, under Resolution #18494, officially named the Main Library Plaza as the “Jacome Plaza” on February 7, 2000 upon the recommendation of the Library Board and the Jacome family to acknowledge their founder whose store was at this site. On September 9, 2002, the Mayor and Council officially renamed the Main Library the “Joel D. Valdez Main Library, Tucson-Pima Public Library”. The Plaza boundaries are as follows: Alameda Street to the north; Church Avenue on the west; Pennington Street to the south; and Stone Avenue to the east. If approved, these boundaries would incorporate the Joel D. Valdez Main Library into the plaza designated as a park.

Current Considerations – A survey of the park area has been conducted and it has been determined by the Department of Transportation that the sidewalks will be designated as part of the park but will not be park property. This is included within the Memorandum of Understanding (MOU) (Attachment “A”) between the Department of Transportation, Tucson-Pima Public Library and the Tucson Parks and Recreation Department. This will allow the Department of Transportation to continue to maintain the sidewalks using HURF funds for repair and maintenance.

The Memorandum of Understanding also delineates Parks and Recreation Department responsibilities and Tucson-Pima Public Library responsibilities regarding the operation, maintenance, and scheduling of activities in Jacome Plaza.

With the various activities that occur in the downtown area, both the Tucson-Pima Public Library and the Parks and Recreation Department believe that it is in the City's best interest to designate Jacome Plaza as an urban park. The Tucson-Pima Public Library will designate the events that have been supported in the past which include the market operation as part of the relationship with the Downtown Alliance and Rio Nuevo Project. The Tucson-Pima Public Library will make a determination on any special event request prior to the Parks and Recreation Department making any reservations. The Parks and Recreation Department will continue to

MAYOR AND COUNCIL COMMUNICATION

Page 2 of 2

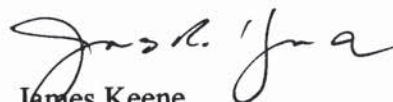
Subject: Jacome Plaza (Main Library Plaza) - Downtown
Ward VI *

support the Library's commitment in developing a strong cultural performance element in the park. The Parks and Recreation Department will also continue to support the endeavor to create additional future partnerships for use and development of activities, in conjunction with Jacome Plaza, at El Presidio Park, Armory Park, the Tucson Convention Center and other park spaces in the Rio Nuevo Plan.

If this proposal is approved, Jacome Plaza will be mainstreamed under the Parks and Recreation Department's operational rules and regulations and it will be maintained in a manner consistent with other downtown park areas. This will allow specific park policies and use guidelines to be implemented and enforced. Under Parks and Recreation Department management, the use guidelines will become enforceable Parks and Recreation Department regulations, which will assist the Tucson Police Department in taking enforcement action for unauthorized activities occurring in the park. Park curfew hours will also be enforceable and the permit process for vendors will apply within the park premises and sidewalk areas.

Financial Considerations – The transfer of management responsibility for the Plaza will have no budgetary impact. Existing funding will be transferred from the Tucson-Pima Public Library to the Parks and Recreation Department for the annual maintenance costs. Additionally, a transfer of budget funding will occur annually in the amount of \$1,500, fund 5060-295 from the Tucson-Pima Public Library to the Tucson Parks and Recreation Department for the maintenance of the "Sonora," the art work that is located in Jacome Plaza.

Respectfully submitted


James Keene
City Manager

JK:Bob Martin:dg

Parks & Recreation Department

Attachments: A - Memorandum of Understanding

B - Map (Same as Attachment to Resolution)

C - Resolution

FEB24-03-116



Memorandum of Understanding

Jacome Plaza – Operations and Maintenance

Joel D. Valdez Main Library, Tucson-Pima Public Library

This document shall represent a mutual agreement between the City of Tucson Parks & Recreation (“Parks”), Tucson-Pima Public Library (TPPL), and the Transportation Departments for the operation and maintenance of the Jacome Plaza located at the Joel D. Valdez Main Library, Tucson-Pima Library.

Statement of Purpose

The plaza area adjacent to the Main Library downtown has become a City park managed by the Parks and Recreation Department. This agreement establishes the mutual commitments Parks and TPPL have made to ensure that the park is a well-managed and vibrant part of Tucson’s downtown area. TPPL has a long history of sponsoring/co-sponsoring events and activities held in the plaza area. It is the intent of these departments that these activities will continue in the future, and that coordination of operation and permitting occur. Further, it is determined by the Department of Transportation that the sidewalks will be designated as part of the park; subject to Park rules, but will not be park property.

Parks and Recreation Department Responsibilities

Parks shall:

1. Maintain the park in a manner consistent with other downtown park areas.
2. Provide TPPL priority in scheduling of the park area for its sponsored/co-sponsored events and activities. A procedure will be mutually developed to ensure that the park is reserved for annual TPPL activities in a timely manner to ensure other activities which might preclude TPPL activities are not scheduled.
3. Not charge TPPL for any park use related to its sponsored/co-sponsored events and activities.
4. Consult TPPL regarding any non-library sponsored/co-sponsored special events or activities that are to be scheduled in the park to ensure no interference with Main Library activities occurs.
5. Designate a staff contact to act as liaison with TPPL regarding operations and maintenance of the park. A regular monthly meeting in the first 6 months and quarterly thereafter, will be held to ensure each department is kept apprised of operations and maintenance issues affecting the park.
6. In concert with Main Library staff, develop specific policies and use guidelines for the park that, comparable with other parks, will become enforceable Parks and Recreation Department regulations. This will ensure that Police personnel can take enforcement action.

7. Work with the Downtown Alliance to set standards, and control the operation of the outdoor market.
8. Issue and manage all vendor permits for the park. Parks will notify Main Library staff of the vendor permits issued for the park to ensure library staff is aware of which vendors are authorized to be in the park. No more than two regular vendors, and up to a third permit will be issued each month. Permits will be issued to vendors meeting the standards set for the plaza area, and whose weight and size does not compromise the surface of the plaza, or the maintenance required to keep the area clean.

Tucson-Pima Public Library Responsibilities

TPPL shall:

1. Designate a staff contact to act as liaison with Parks regarding operations and maintenance of the park. A regular monthly meeting in the first 6 months and quarterly thereafter, will be held to ensure each department is kept apprised of operations and maintenance issues affecting the park.
2. Provide Parks a schedule of TPPL sponsored/co-sponsored events and activities held in the park. A procedure will be mutually developed to ensure that the park is reserved for annual TPPL activities in a timely manner to ensure other activities which might preclude TPPL activities are not scheduled. As new events arise TPPL staff will advise Parks staff in a timely manner to ensure the park is reserved for the activity.
3. Assist Parks in the development of specific policies and use guidelines for the park.
4. Approve the transfer of budget funding for maintenance of the plaza area to Parks. These funds will then be budgeted annually in Parks.
5. Shall continue maintenance responsibilities of the "portico" outdoor area immediately outside the library building, and currently under a custodial contract.
6. Shall continue to oversee the responsibilities of their contracted security staff regarding the outdoor area.

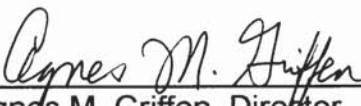
Parks and TPPL shall continue to meet regarding further development of parks area, as seen as a need by either TPPL or Parks.

Term of Agreement

This Agreement between the departments as described above shall be effective immediately and shall remain in effect until terminated by either department. This agreement can be modified by mutual agreement of the three departments.

Concur: 
Bob Martin, Interim Director
Parks & Recreation Department

Date: 2/4/03

Concur: 
Agnes M. Griffen, Director
Tucson-Pima Public Library

Date: 2/4/03

Concur: 
James W. Glock, Director
Transportation Department

Date: 2/4/03

CLAI PW Word: Library MOU

ADOPTED BY THE
MAYOR AND COUNCIL

FEB 24 2003

Archival file copy as finalized

3/25/03.

RESOLUTION NO. 19518

RELATING TO PARKS AND RECREATION; AUTHORIZING AND APPROVING DESIGNATION OF JACOME PLAZA (MAIN LIBRARY PLAZA) AS AN URBAN PARK; TRANSFERRING OPERATION AND MAINTENANCE OF SAME TO PARKS AND RECREATION DEPARTMENT; ESTABLISHING JACOME PLAZA BOUNDARIES; AND DECLARING AN EMERGENCY.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF TUCSON, ARIZONA, AS FOLLOWS:

SECTION 1. The designation of Jacome Plaza (Main Library Plaza) as an urban park; transferring operation and maintenance of same to Parks and Recreation Department; and establishing Jacome Plaza boundaries as Alameda Street on the north; Church Avenue on the west; Pennington Street on the south; and Stone Avenue on the east; as per the map attached hereto as Attachment "A", is approved.

SECTION 2. The various City officers and employees are authorized and directed to perform all acts necessary or desirable to give effect to this resolution.

SECTION 3. WHEREAS, it is necessary for the preservation of the peace, health and safety of the City of Tucson that this resolution become immediately

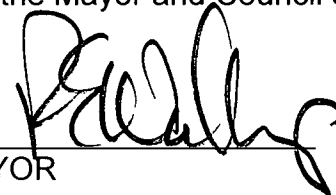
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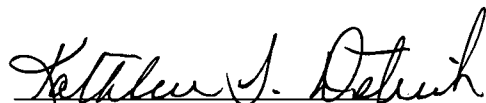
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effective, an emergency is hereby declared to exist and this resolution shall be effective immediately upon its passage and adoption.

PASSED, ADOPTED AND APPROVED by the Mayor and Council of the City of Tucson, Arizona, FEB 24 2003.


MAYOR

ATTEST:


CITY CLERK

APPROVED AS TO FORM:

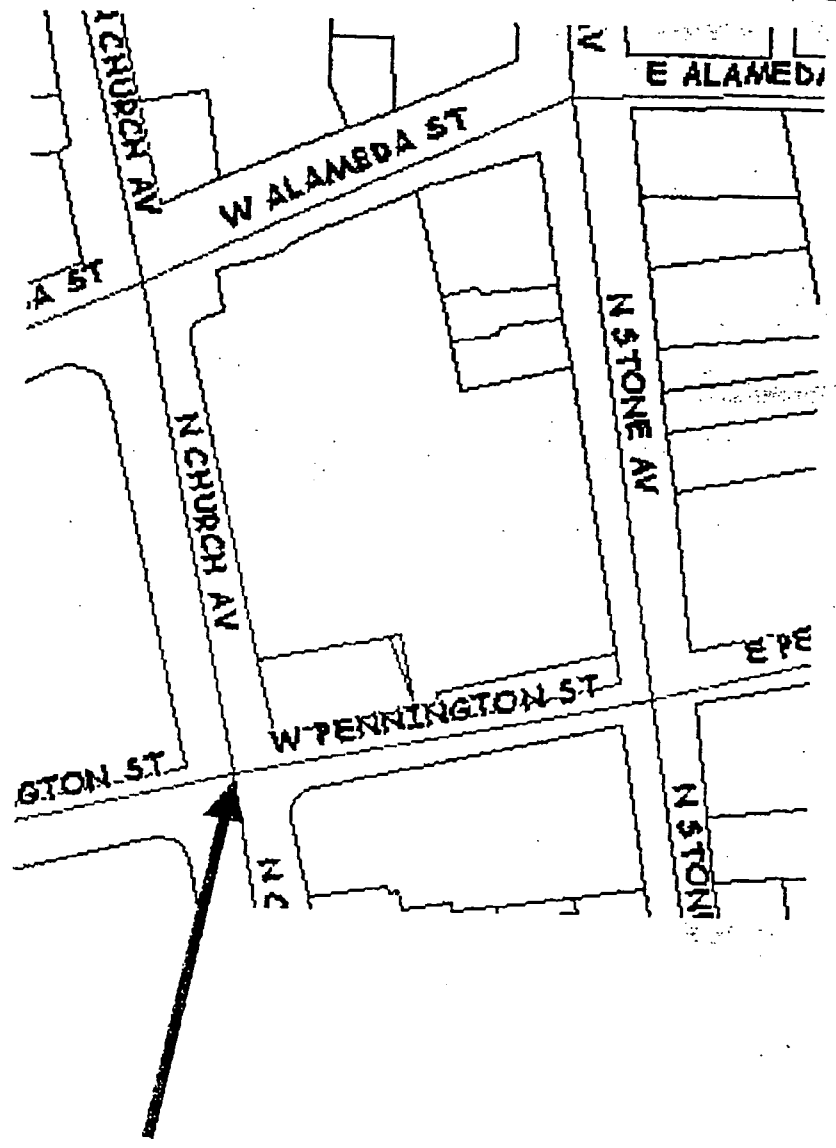

CITY ATTORNEY

REVIEWED BY:


CITY MANAGER

EU:csv
02/05/2003 1:06 PM

To Resolution
No. 19518



JACOME PLAZA



CITY OF TUCSON
RECEIVED

MEMORANDUM

APR -7 AM 9:03

OFFICE OF THE
CITY CLERK

DATE: March 25, 2003

TO: Kathleen Detrick
City Clerk

FROM: Mike Rankin *MR*
Senior Assistant City Attorney
x 4221

SUBJECT: SCRIVINER'S ERRORS; RESOLUTION NO. 19518

Resolution 19518, which was adopted on February 24, 2003, contains scrivener's errors that may be corrected administratively, without further action of the Mayor and Council. The errors and corrections are as follows:

Page 1, Section 1: The Jacome Plaza boundaries should be described as they were in the accompanying Communication, so that the Section reads as follows:

SECTION 1. The designation of Jacome Plaza (Main Library Plaza) as an urban park; transferring operation and maintenance of same to Parks and Recreation Department; and establishing Jacome Plaza boundaries as **Alameda Street on the north; Church Avenue on the west; Pennington Street on the south; and Stone Avenue on the east;** as per the map attached hereto as Attachment "A," is approved.

Exhibit "A" (map): The map attached to the Resolution should be replaced with the attached map that more clearly depicts the Jacome Plaza boundaries as described above.

This action can be corrected administratively without any further action of the Mayor and Council and does not affect the substance of the Resolution as adopted by the Mayor and Council and as described in the Communication.

If you have any questions, do not hesitate to contact me. Thank you.

MR:hm

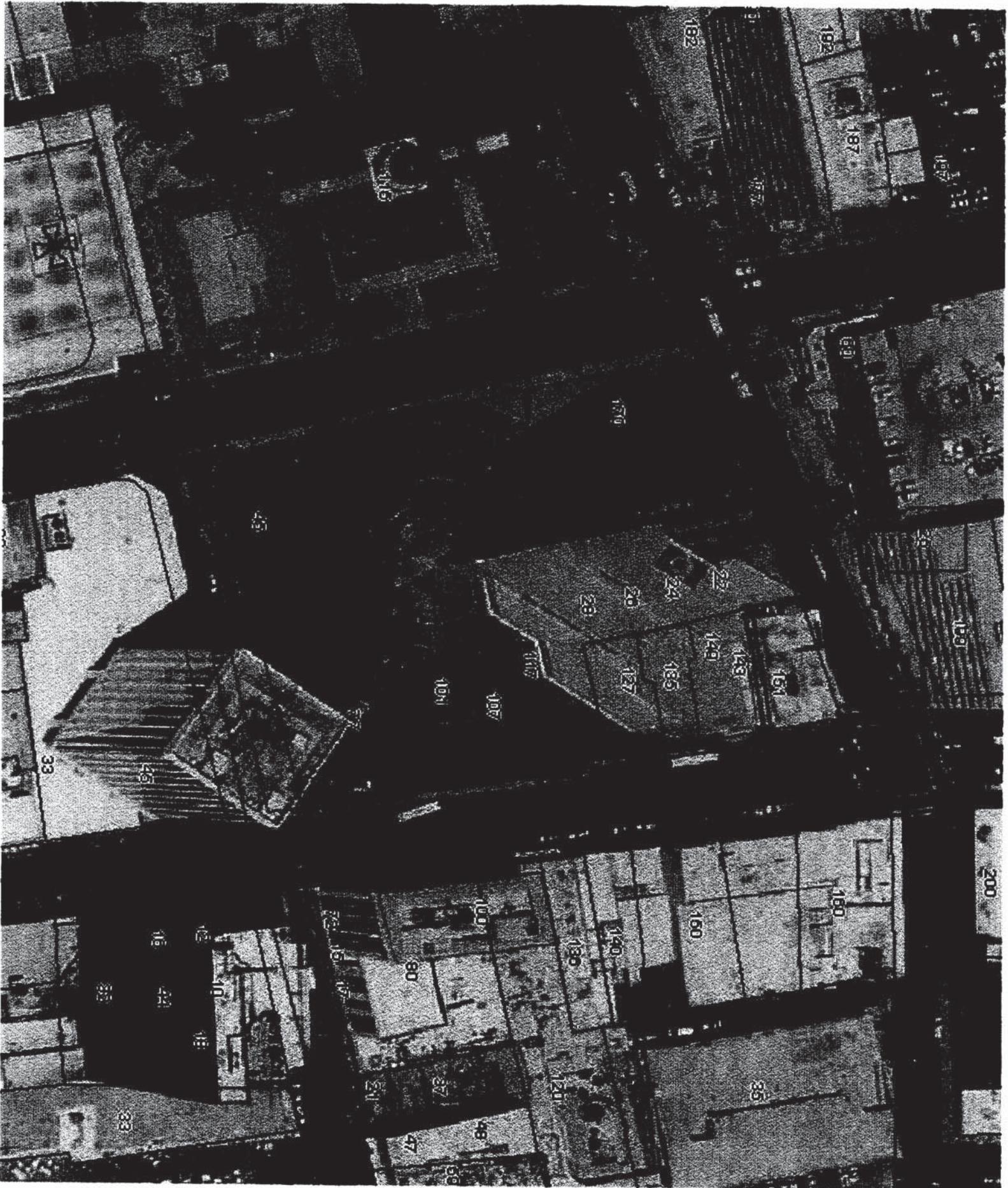
Attachments: Corrected Attachment "A"

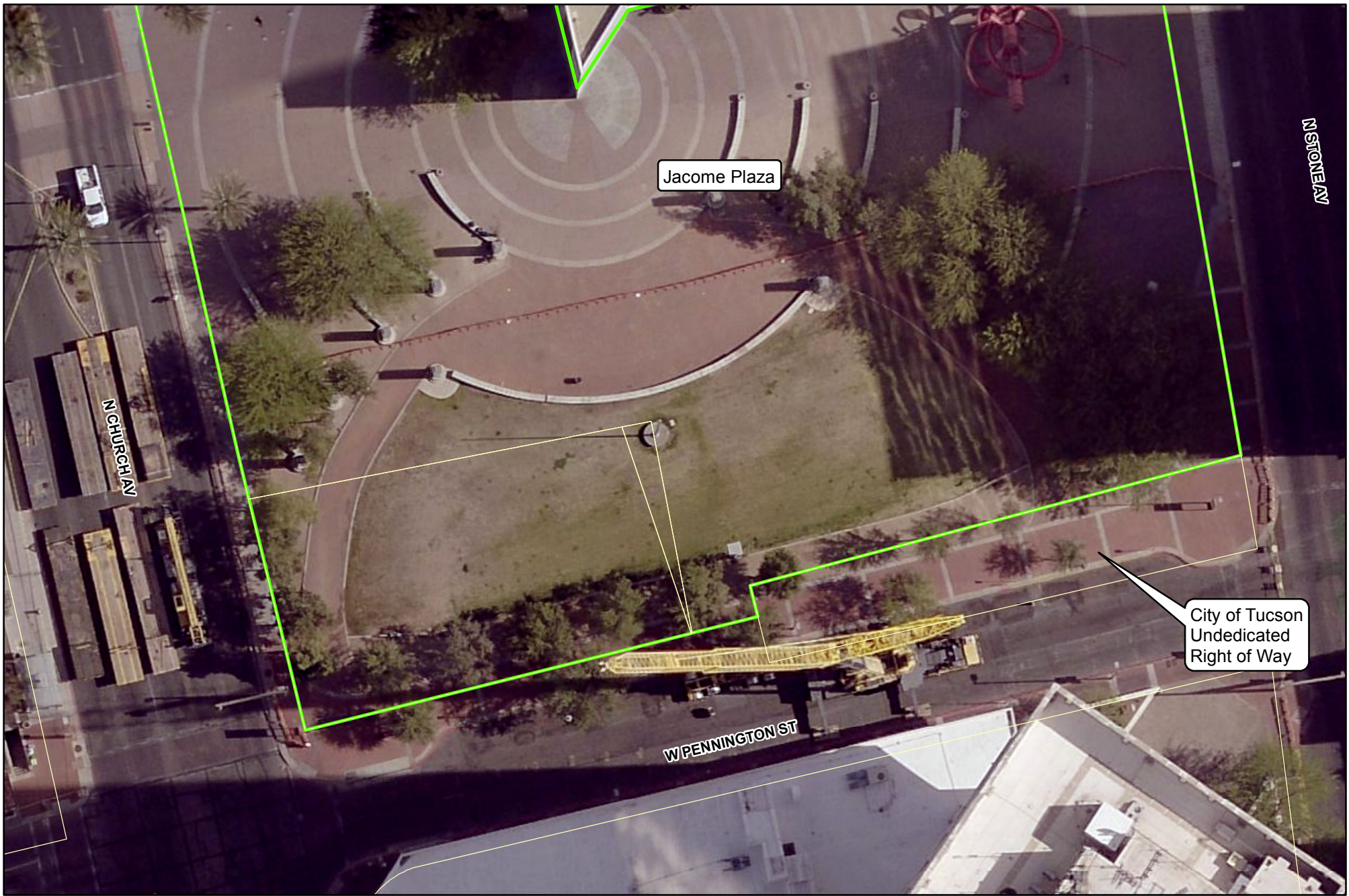
c: Dolores Gamboa – Parks and Recreation Department

04/08/03 *ear*

	DISTRIBUTION	LOG NO	
Mayor	Administrative Division	101772	PUBLIC RECORDS COPY <i>BA</i>
Council	Asst City Clk	Asst City Clk	
City Attorney	Admin Assist	Admin Assist	
City Manager	BCC Admin	Payroll Clk	
City Clerk	Council Rpt Sec	Purchasing Clk	
Dept Head Sec	Legis Affs/Agenda	Records Division	
Pers Act Sec	Liquor/Bingo Adm	Asst City Clk	
Posting	P/F P/SPRS Bnd	Admin Assist	
Public File		Archivist	
Reading File		Cust Serv/Mail	
Suspense		Info Retrieval	
	Key Information Copy	Records Center	
	X-Action Copy		

✓ 4/2/03





JACOME PLAZA

1 inch = 40 feet

0 10 20 40

Feet



Jacome Plaza



- RP 1775 comprises most of the area for Jacome Plaza. However, there are small portions of RP 2200 also included
- Some of the plaza is assigned by Real Estate to “Library” and some to “DOT”
- NW District maintains plaza including pavers. The area assigned to TDOT at the SE is maintained by TDOT